Façade Grant Application

The 2026 Façade Grant Program has a two-part application. All applicants must complete the Phase I information, while only those applicants selected for possible grant award are required to complete the Phase II part of the application

PHASE 1 INFORMATION

1. Applicant's Name _____
2. Property Address _____
3. Is the applicant the property owner? _____Yes _____ No
4. Is the property occupied? _____Yes _____No
5. Business Name _____
6. Business Owner Name _____
7. Business Mailing Address _____
8. Business Owner Phone _____
9. Business Owner Email _____
10. Property Owner Name _____
11. Property Owner Address _____
12. Property Owner Phone _____
13. Property Owner Email _____
14. Present use of building? _____Retail _____Office _____Service _____Mixed _____Residential _____Other (specify) _____

15. On a separate sheet of paper, please give an overview of the work you are proposing, providing as much detail as possible. Give as much information as you have, including photos or previous drawings you have had completed.

PLEASE SIGN APPLICATION BELOW – Both business owner and property owner must sign

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PHASE II INFORMATION: ONLY REQUIRED IF YOU ARE SELECTED AS A POTENTIAL GRANT AWARDEE.

1. Please detail where project funding will come from as the façade grant is a matching program that will not pay the entire project amount and will be a reimbursement after the work is complete. The project must be started within 12 months of award and completed within 24 months of award.

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Attach additional sheets if needed

2. Please include the following submittal requirements:
    a. Photos of existing conditions
    b. Site Plan (if appropriate)
    c. Plans and Elevations in ¼" scale
    d. At least two (2) bids or quotes for the work
    e. Projected project timeline

Signature Page

I (we) have reviewed the Downtown Petoskey Guidelines and understand that our renovations will be evaluated by the committee to the guidelines and are required to conform. I (we) certify that the information contained in this application is, to the best of my (our) knowledge, correct and accurate as of this date. I (we) understand that this application does not obligate me (us) or the DMB to any additional financial arrangements made under this Façade Grant Program. I (we) further certify that all work to be done under the Façade Grant Program must meet all applicable State of Michigan and Petoskey City building codes. I (we) agree to maintain the improvements made to my (our) building through the Façade Grant Program for no less than five (5) years.

_____
Property Owner Name

_____ _____
Signature Date

_____
Business Owner Name

_____ _____
Signature Date

The DMB reserves the right to approve and reject any and all requests. Partial or full funding may be awarded.

Downtown Petoskey
LIGHT OF THE NORTH